

| | | | | | | | |
|--|--|---|--|--|--|---|--|
| SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30 | | | | 1. REQUISITION NUMBER 12-4081-99 | | PAGE 1 OF 10 | |
| 2. CONTRACT NO. | | 3. AWARD/EFFECTIVE DATE | | 4. ORDER NUMBER | | 5. SOLICITATION NUMBER N00173-99-R-MS05 | |
| 6. SOLICITATION ISSUE DATE 04-AUG-99 | | 7. FOR SOLICITATION INFORMATION CALL: | | a. NAME Ms. Mary M. Sandy | | b. TELEPHONE NUMBER (No collect calls) 202-767-3710 | |
| 8. OFFER DUE DATE/ LOCAL TIME Bik . 20 | | 9. ISSUED BY CONTRACTING OFFICER NAVAL RESEARCH LABORATORY ATTN: CODE 3220J.MS WASHINGTON DC 20375-5326 | | CODE N00173 | | 10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE: % FOR <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> SMALL DISAV. BUSINESS <input type="checkbox"/> 8(A) SIC: 8299 SIZE STANDARD: \$5.0 Million | |
| 11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE | | 12. DISCOUNT TERMS | | 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) <input checked="" type="checkbox"/> | | 13b. RATING DO-C9 | |
| 14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input checked="" type="checkbox"/> RFP | | 15. DELIVER TO Naval Research Laboratory, Bldg. 49 4555 Overlook Ave. SW. Washington, DC 20375-5000 | | CODE N00173 | | 16. ADMINISTERED BY TBD | |
| 17a. CONTRACTOR/ OFFEROR CODE | | FACILITY CODE | | 18a. PAYMENT WILL BE MADE BY TBD | | CODE | |
| TELEPHONE NO. | | 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER <input type="checkbox"/> | | 18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM | | | |
| 19. ITEM NO. | | 20. SCHEDULE OF SUPPLIES/SERVICES | | 21. QUANTITY | | 22. UNIT | |
| | | Offer Due: 4:00 P.M. 07-SEP-1999 See Continuation of Blocks 19-24 <i>(Attach Additional Sheets as Necessary)</i> | | | | | |
| | | | | | | 23. UNIT PRICE | |
| | | | | | | 24. AMOUNT | |
| 25. ACCOUNTING AND APPROPRIATION DATA To be provided at time of award. | | | | | | 26. TOTAL AWARD AMOUNT (For Govt. Use Only) | |
| <input checked="" type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, FAR 52.212-4, FAR 52.212-3 AND 52.212-5 ARE ATTACHED. | | | | | | <input checked="" type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED | |
| <input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED. ADDENDA | | | | | | <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED | |
| 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <input type="checkbox"/> TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN. | | | | 29. AWARD OF CONTRACT: REFERENCE _____ OFFER <input type="checkbox"/> DATED _____ YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH | | | |
| 30a. SIGNATURE OF OFFEROR/CONTRACTOR | | | | 31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) | | | |
| 30b. NAME AND TITLE OF SIGNER | | 30c. DATE SIGNED | | 31b. NAME OF CONTRACTING OFFICER | | 31c. DATE SIGNED | |
| 32a. QUANTITY IN COLUMN 21 HAS BEEN <input type="checkbox"/> RECEIVED <input type="checkbox"/> INSPECTED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED | | | | 33. SHIP NUMBER <div style="border: 1px solid black; display: inline-block; padding: 2px;">PARTIAL</div> <div style="border: 1px solid black; display: inline-block; padding: 2px;">FINAL</div> | | 34. VOUCHER NUMBER | |
| 32b. SIGNATURE OF AUTHORIZED GOVT. REPRESENTATIVE | | | | 32c. DATE | | 35. AMOUNT VERIFIED CORRECT FOR | |
| 36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL | | | | 37. CHECK NUMBER | | 38. S/R ACCOUNT NUMBER | |
| 39. S/R VOUCHER NUMBER | | | | 40. PAID BY | | 42a. RECEIVED BY (Print) | |
| 41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT | | | | 42b. RECEIVED AT (Location) | | 42c. DATE REC'D (YY/MM/DD) | |
| 41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER | | | | 41c. DATE | | 42b. TOTAL CONTAINERS | |

1. CONTINUATION OF THE SF 1449 - SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS

A. Blocks 19 - 24 are completed as follows:

| ITEM NUMBER | SUPPLIES OR SERVICES | QTY | UNIT | UNIT PRICE | AMOUNT |
|----------------|--|------|------|---------------|--------|
| BASIC | | | | | |
| 0001 | The Contractor shall provide support services for the NRL Safety Branch Ergonomics Program in accordance with Attachment 1, Statement of Work. | 12 | Mo | \$ | \$ |
| 0002 | Reports and Data in accordance with Exhibit A, DD Form 1423. | *NSP | | *NSP | *NSP |

TOTAL DOLLAR AMOUNT FOR BASIC YEAR: \$

OPTION I

| | | | | | |
|------|--|------|----|------|------|
| 0003 | The Contractor shall provide support services for the NRL Safety Branch Ergonomics Program in accordance with Attachment 1, Statement of Work. | 12 | Mo | \$ | \$ |
| 0004 | Reports and Data in accordance with Exhibit A, DD Form 1423. | *NSP | | *NSP | *NSP |

TOTAL DOLLAR AMOUNT FOR OPTION I: \$

OPTION II

| | | | | | |
|------|--|------|----|------|------|
| 0005 | The Contractor shall provide support services for the NRL Safety Branch Ergonomics Program in accordance with Attachment 1, Statement of Work. | 12 | Mo | \$ | \$ |
| 0006 | Reports and Data in accordance with Exhibit A, DD Form 1423. | *NSP | | *NSP | *NSP |

TOTAL DOLLAR AMOUNT FOR OPTION II: \$

* Not Separately Priced

| ITEM NUMBER | SUPPLIES OR SERVICES | QTY | UNIT | UNIT PRICE | AMOUNT |
|-------------------|--|------|------|---------------|--------|
| OPTION III | | | | | |
| 0007 | The Contractor shall provide support services for the NRL Safety Branch Ergonomics Program in accordance with Attachment 1, Statement of Work. | 12 | Mo | \$ | \$ |
| 0008 | Reports and Data in accordance with Exhibit A, DD Form 1423. | *NSP | | *NSP | *NSP |

TOTAL DOLLAR AMOUNT FOR OPTION III: \$

| | | | | | |
|------------------|--|------|----|------|------|
| OPTION IV | | | | | |
| 0009 | The Contractor shall provide support services for the NRL Safety Branch Ergonomics Program in accordance with Attachment 1, Statement of Work. | 12 | Mo | \$ | \$ |
| 0010 | Reports and Data in accordance with Exhibit A, DD Form 1423. | *NSP | | *NSP | *NSP |

TOTAL DOLLAR AMOUNT FOR OPTION IV: \$

**TOTAL DOLLAR AMOUNT FOR ALL CONTRACT
LINE ITEMS IF ALL OPTIONS ARE EXERCISED: \$**

* Not Separately Priced

2. ADDENDA TO FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAY 1999)

A. REQUIRED DELIVERY OR PERIOD OF PERFORMANCE

The period of performance of this contract is from 01 DEC 1999 through 30 NOV 2000, with four (4) options that will extend the period of performance for an additional 12 months each, if exercised.

B. OPTION TO EXTEND SERVICES

The Government may require continued performance of any services within the limits and at the rates specified. The Contracting Officer may exercise the option by written notice to the Contractor anytime prior to contract completion.

C. AUTHORIZED GOVERNMENT REPRESENTATIVE

*,Code *,Telephone number *, is hereby designated the Authorized Government Representative for inspection and acceptance purposes.

*(To be filled in at time of award)

D. YEAR 2000 COMPLIANT INFORMATION TECHNOLOGY

This requirement applies to information technology (IT) that processes date-related information. All such IT delivered under this contract shall be Year 2000 compliant as defined at FAR 39.002.

E. REQUIREMENTS FOR ON-SITE CONTRACTORS

For those portions of the work under this contract performed at any NRL site, the contractor shall comply with the Requirements for On-Site Contractors dated 02 February 1998 which are hereby incorporated by reference. The full text is available at <http://heron.nrl.navy.mil/contracts/home.htm>.

3. FAR 52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS--COMMERCIAL ITEMS (MAY 1999)

(a) The Contractor agrees to comply with the following FAR clauses, which are incorporated in this contract by reference, to implement provisions of law or executive orders applicable to acquisitions of commercial items:

- (1) 52.222-3, Convict Labor (E.O.11755); and
- (2) 52.233-3, Protest after Award (31 U.S.C 3553).

(b) The Contractor agrees to comply with the FAR clauses in this paragraph (b) which the contracting officer has indicated as being incorporated in this contract by reference to implement provisions of law or executive orders applicable to acquisitions of commercial items or components:

(Contracting Officer shall check as appropriate.)

- ☒ (1) 52.203-6, Restrictions on Subcontractor Sales to the Government, with Alternate I (41 U.S.C.253g and 10 U.S.C.2402).
- ☐ (2) 52.219-3, Notice of HUBZone Small Business Set-Aside (Jan 1999)
- ☒ (3) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (Jan 1999) *(if the offeror elects to waive the preference, it shall so indicate in its offer)*
- ☐ (4) (i) 52.219-5, Very Small Business Set-Aside (Pub. L. 103-403, section 304, Small Business Reauthorization and Amendments Act of 1994)
- ☐ (ii) Alternate I to 52.219-5
- ☐ (iii) Alternate II to 52.219-5
- ☒ (5) 52.219-8, Utilization of Small Business Concerns (15 U.S.C.637 (d)(2) and (3)).
- ☐ (6) 52.219-9, Small Business Subcontracting Plan (15 U.S.C.637 (d)(4)).
- ☐ (7) 52.219-14, Limitations on Subcontracting (15 U.S.C.637(a)(14)).
- ☐ (8) (i) 52.219-23, Notice of Price Evaluation Adjustment for Small Disadvantaged Business Concerns (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323) *(if the offeror elects to waive the adjustment, it shall so indicate in its offer)*
- ☐ (ii) Alternate I of 52.219-23.

- ☐ (9) 52.219-25, Small Disadvantaged Business Participation Program - Disadvantaged Status and Reporting (Pub L. 103-355, section 7102, and 10 U.S.C. 2323).
- ☐ (10) 52.219-26, Small Disadvantaged Business Participation Program - Incentive Subcontracting (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).
- ☒ (11) 52.222-21, Prohibition of Segregated Facilities (Feb 1999)
- ☒ (12) 52.222-26, Equal Opportunity (E.O.11246).
- ☒ (13) 52.222-35, Affirmative Action for Disabled Veterans and Veterans of the Vietnam Era (38 U.S.C.4212).
- ☒ (14) 52.222-36, Affirmative Action for Workers with Disabilities (29 U.S.C.793).
- ☒ (15) 52.222-37, Employment Reports on Disabled Veterans and Veterans of the Vietnam Era (38 U.S.C.4212).
- ☐ (16) 52.225-3, Buy American Act -- Supplies (41 U.S.C.10).
- ☐ (17) 52.225-9, Buy American Act -- Trade Agreements Act -- Balance of Payments Program (41 U.S.C.10, 19 U.S.C.2501-2582).
- ☐ (18) [Reserved]
- ☐ (19) 52.225-18, European Union Sanction for End Products (E.O.12849).
- ☒ (20) 52.225-19, European Union Sanction for Services (E.O.12849).
- ☐ (21) (i) 52.225-21, Buy American Act -- North American Free Trade Agreement Implementation Act -- Balance of Payments Program (41 U.S.C 10, Pub.L.103-187).
- ☐ (ii) Alternate I of 52.225-21.
- ☒ (22) 52.232-33, Payment by Electronic Funds Transfer -- Central Contractor Registration (31 U.S.C. 3332).
- ☐ (23) 52.232-34, Payment by Electronic Funds Transfer --Other than Central Contractor Registration (31 U.S.C. 3332).
- ☐ (24) 52.232-36, Payment by Third Party (31 U.S.C. 3332).
- ☐ (25) 52.239-1, Privacy or Security Safeguards (5 U.S.C.552a).
- ☐ (26) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (46 U.S.C.1241).

(c) The Contractor agrees to comply with the FAR clauses in this paragraph (c), applicable to commercial services, which the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or executive orders applicable to acquisitions of commercial items or components:

(Contracting Officer check as appropriate.)

- ☐ (1) 52.222-41, Service Contract Act of 1965, As Amended (41 U.S.C.351, *et seq.*).
- ☐ (2) 52.222-42, Statement of Equivalent Rates for Federal Hires (29 U.S.C.206 and 41 U.S.C.351, *et seq.*).
- ☐ (3) 52.222-43, Fair Labor Standards Act and Service Contract Act -- Price Adjustment (Multiple Year and Option Contracts) (29 U.S.C.206 and 41 U.S.C.351, *et seq.*).
- ☐ (4) 52.222-44, Fair Labor Standards Act and Service Contract Act - Price Adjustment (29 U.S.C.206 and 41 U.S.C.351, *et seq.*).
- ☐ (5) 52.222-47, SCA Minimum Wages and Fringe Benefits Applicable to Successor Contract Pursuant to Predecessor Contractor Collective Bargaining Agreement (CBA) (41 U.S.C.351, *et seq.*).

(d) *Comptroller General Examination of Record.* The Contractor agrees to comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records -- Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c) or (d) of this clause, the Contractor is not required to include any FAR clause, other than those listed below (and as may be required by an addenda to this paragraph to establish the reasonableness of prices under Part 15), in a subcontract for commercial items or commercial components --

- (1) 52.222-26, Equal Opportunity (E.O.11246);
- (2) 52.222-35, Affirmative Action for Special Disabled and Vietnam Era Veterans (38 U.S.C.2012(a));
- (3) 52.222-36, Affirmative Action for Workers with Disabilities (29 U.S.C.793); and
- (4) 52.247-64, Preference for Privately-Owned U.S.- Flag Commercial Vessels (46 U.S.C.1241) (flow down not required for subcontracts awarded beginning May 1, 1996).

4. 252.212-7001 -- CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS APPLICABLE TO DEFENSE ACQUISITIONS OF COMMERCIAL ITEMS. (JAN 1999)

- (a) The Contractor agrees to comply with the Defense Federal Acquisition Regulation Supplement (DFARS) clause 252.247-7023, Transportation of Supplies by Sea, which is included in this contract by reference to implement 10 U.S.C.2631.
- (b) The Contractor agrees to comply with any clause that is checked on the following list of DFARS clauses which, if checked, is included in this contract by reference to implement provisions of law or Executive Orders applicable to acquisitions of commercial items or components.

- | | | |
|-------------------------------------|--------------|---|
| <input type="checkbox"/> | 252.205-7000 | Provision of Information to Cooperative Agreement Holders (10 U.S.C.2416). |
| <input type="checkbox"/> | 252.206-7000 | Domestic Source Restriction (10 U.S.C.2304). |
| <input type="checkbox"/> | 252.219-7003 | Small Business and Small Disadvantaged Business Subcontracting Plan (DOD Contracts) (15 U.S.C.637). |
| <input type="checkbox"/> | 252.225-7001 | Buy American Act and Balance of Payment Program (41 U.S.C.10 a-10d, E.O. 10582). |
| <input type="checkbox"/> | 252.225-7007 | Buy American Act -Trade Agreements - Balance of Payments Program <input type="checkbox"/> Alternate I) (41 U.S.C. 10a-10d, 19 U.S.C.2501-2518, and 19 U.S.C. 3301 note). |
| <input checked="" type="checkbox"/> | 252.225-7012 | Preference for Certain Domestic Commodities. |
| <input type="checkbox"/> | 252.225-7014 | Preference for Domestic Specialty Metals (10 U.S.C.2241 note). |
| <input type="checkbox"/> | 252.225-7015 | Preference for Domestic Hand or Measuring Tools (10 U.S.C.2241 note). |
| <input type="checkbox"/> | 252.225-7021 | Trade Agreements (<input type="checkbox"/> Alternate I) (19 U.S.C. 2501-2518 and 19 |

- U.S.C. 3301 note).
- ☐ 252.225-7027 Restriction on Contingent Fees for Foreign Military Sales (22 U.S.C.2779).
- ☐ 252.225-7028 Exclusionary Policies and Practices of Foreign Governments (22 U.S.C.2755).
- ☐ 252.225-7029 Restriction on Acquisition of Air Circuit Breakers (10 U.S.C.2534(a)(3)).
- ☐ 252.225-7036 Buy American Act -- North American Free Trade Agreement Implementation Act.-- Balance of Payment Program (☐Alternate I) (41 U.S.C. 10a-10d and 19 U.S.C. 3301 note).
- ☐ 252.227-7015 Technical Data -- Commercial Items (10 U.S.C.2320).
- ☐ 252.227-7037 Validation of Restrictive Markings on Technical Data (10 U.S.C.2321).
- ☐ 252.243-7002 Certification of Requests for Equitable Adjustment (10 U.S.C. 2410).
- ☐ 252.247-7024 Notification of Transportation of Supplies by Sea (10 U.S.C.2631).
- (c) In addition to the clauses listed in paragraph (e) of the Contract Terms and Conditions Required to Implement Statutes or Executive Orders-Commercial Items clause of this contract, the Contractor shall include the terms of the following clause, if applicable, in subcontracts for commercial items or commercial components, awarded at any tier under this contract:
- 252.225-7014 Preference for Domestic Specialty Metals, Alternate I (10 U.S.C.2241 note).

DFARS:

252.204-7004 Required Central Contractor Registration (MAR 1998)

5. CONTRACT DOCUMENTS, EXHIBITS OR ATTACHMENTS:

1. Statement of Work – 3 Pages
2. Contract Data Requirements List, DD 1423 – 3 Pages
3. Accounting and Appropriation Data (To be provided at time amount)

6. ADDENDUM TO FAR 52.212-1 INSTRUCTIONS TO OFFERORS- COMMERCIAL ITEMS (JUNE 1999)

The Government intends to award a contract resulting from this solicitation to that responsible offeror proposing the lowest price for the Supplies or Services that has been determined to comply with the requirements of the solicitation.

The following information is required for evaluation of your proposal:

- (a) A brief history of the offeror's firm.
- (b) A listing of recent Department of Defense or other Government or commercial contracts under which the offeror has provided identical or similar services. Include the following:
 - 1. Name of contracting organization.
 - 2. Contract number
 - 3. Contract type
 - 4. Total contract value
 - 5. Description of the contract work
 - 6. Contracting officer and telephone number
 - 7. Contracting officer's representative, program manager, or similar official and telephone number
- (c) A specific statement whether or not the technical proposal concurs with the Statement of work, and a full description of any and all exceptions the offeror takes with the Statement of Work.

8. OFFEROR REPRESENTATIONS AND CERTIFICATIONS

Offeror must complete and submit with its proposal, FAR 52.212-3 (MAY 1999) *Offeror Representations and Certifications--Commercial Items* and DFARS 252.212-7000 *Offeror Representations and Certifications--Commercial Items*, which are available electronically in full text at: [HTTP://HERON.NRL.NAVY.MIL/CONTRACTS/REPS&CERTS.HTM](http://HERON.NRL.NAVY.MIL/CONTRACTS/REPS&CERTS.HTM)

Statement of Work

Scope

The Naval Research Laboratory (NRL) Safety Branch has a requirement to implement an ergonomic program in compliance with OPNAVINST 5100.23 series at its main site in Washington D.C. and field sites located at Chesapeake Beach Detachment, MD; Quantico, VA; and Pomonkey, MD. This program seeks to prevent injuries and illnesses through the identification, evaluation, and control of ergonomic hazards for work-related musculoskeletal disorders (WMSDs) and the tracking of acute back injuries. This contract will support the NRL Safety Branch effort by (1) identifying specific codes or operations that are at high risk for experiencing cumulative trauma disorders (CTD); (2) performing job task analysis on those areas or employees identified at high risk; (3) developing methods to improve work practices and equipment; and (4) training employees to perform their task in ways that will improve productivity and reduce the number of CTDs.

The contractor shall perform the following tasks:

1. Review injury and illness statistics related to CTDs and back injuries for the past two years to identify trends. Compare quarterly injury data to the identified trends. Quarterly provide written findings and make recommendations for eliminating ergonomic related hazards. Provide a computerized report and maintain a system for tracking corrective actions and related matters.
2. Review injury data and identify those NRL codes or occupations at high risk for CTD. Calculate mishap rates and identify trends and patterns in the CTD injury data.
3. Develop and implement a plan for performing walk-through surveys of all buildings at NRL Washington and its local remote sites. Surveys will gather information for use in determining ergonomic hazards and trends. During each contract year, twenty percent (20%) of the buildings shall be surveyed with 100% of the buildings completed by the end of the fifth year (if all options are exercised). Prioritization of walk-through surveys will be determined by the review of the statistical data and/or areas identified at high risk during Safety/I.H. inspections. Written report for each walk-through survey shall include:
 - a. All building areas and codes surveyed.
 - b. Trends or patterns of special concern.
 - c. Employees and occupations at risk for cumulative trauma injuries.

4. Develop and implement a plan for performing and evaluating ergonomic job task analyses (EJTAs) of twenty-five (25) employees or areas identified at high risk. Provide a written report for each EJTA to include quantification of the physical demands of each job observed and recommendations for job re-design.
5. Develop and implement an ergonomic training program, tailoring it to meet the needs of the employee(s) observed during the EJTAs and walk-through surveys. Program shall include:
 - a. Five (5) general one-hour classroom training sessions for ergonomic/back injury prevention to Codes 5262, 1222.2, 1247, 3400 and 3500.
 - b. Ten (10) one-hour classroom training sessions designed for specific individuals or divisions where walk-through surveys or EJTAs were performed.
6. Provide training records to the Safety Branch. Form shall include name of instructor, course outline or summary, employee evaluations and attendance.
7. Develop an in-house back injury prevention training program to be used by the Safety Branch for new or injured employees.
8. Provide ten (10) follow-up consultations with employees and their supervisors in the areas where job task analyses were performed the previous year. Reinforce the training and behavior modification techniques presented to these personnel. Provide a written report evaluating the effectiveness of the work performed in these areas and make recommendations for additional training or other actions.
9. Provide a wellness program for all employees. The program is to include:
 - a. A quarterly newsletter including, but not limited to these topics: ergonomic issues, weight control, physical fitness, smoking cessation and stress management.
 - b. Conduct an ergonomics/health fair to include participation of vendors, ergonomic equipment, posture, blood pressure, and cholesterol screenings.
 - c. Conduct two health and wellness screenings annually (i.e. blood pressure screenings).
10. Provide consultation with the Safety Branch staff at least monthly on ergonomic concerns at specific worksites, implementation of new OSHA/OPNAV regulations, development of ergonomic programs, and selected Workers' Compensation cases or other ergonomic matters. Review current methods of investigating accidents, of record keeping, of analyzing and using data and of tracking corrective actions.
11. Meet monthly with the Contracting Officers Representative (COR) to evaluate the ergonomics program and to plan/discuss the ergonomic contract requirements.

12. Participate as an active member of the Ergonomics Advisory Council, meeting monthly to discuss current ergonomic issues, injuries and upcoming efforts or events.
13. Provide written status reports quarterly on the activities of the contract. Upon completion of the contract year, provide a written executive summary report.
14. Meet with the NRL Safety Branch staff within fourteen (14) days after the award of the contract to discuss the effort in general.
15. Provide current occupational certifications for personnel in the health care fields.

CONTRACT DATA REQUIREMENTS LIST

Form Approved
OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 440 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

| A. CONTRACT LINE ITEM NO. 0002, 0004, 0006, 0008, 0010 | | | | B. EXHIBIT A | | C. CATEGORY: TDP _____ TM- _____ OTHER _____ | | | | | | | | | | | | |
|---|-----|---|--|---|--|--|--|---|--|-----------|--|--|-------|-----|-------|---|---|--|
| D. SYSTEM / ITEM | | | | E. CONTRACT / PR NO. N00173-99-R-MS05 | | F. CONTRACTOR | | | | | | | | | | | | |
| 1. DATA ITEM NO. A001 | | 2. TITLE OF DATA ITEM INJURY STATUS REPORT | | | | 3. SUBTITLE | | | | | | | | | | | | |
| 4. AUTHORITY (Data Acquisition Document No.) | | | | 5. CONTRACT REFERENCE SOW TASK (1) | | 6. REQUIRING OFFICE CODE 1240 | | | | | | | | | | | | |
| 7. DD 250 REQ DD | | 9. DIST STATEMENT REQUIRED | | 10. FREQUENCY QRTLY | | 12. DATE OF FIRST SUBMISSION 90DAC | | 14. DISTRIBUTION | | | | | | | | | | |
| 8. APP CODE N/A | | | | 11. AS OF DATE | | 13. DATE OF SUBSEQUENT SUBMISSION | | a. ADDRESSEE <table border="1"> <tr> <th colspan="3">b. COPIES</th> </tr> <tr> <th>Draft</th> <th>Reg</th> <th>Final</th> </tr> <tr> <td>2</td> <td>2</td> <td></td> </tr> </table> | | b. COPIES | | | Draft | Reg | Final | 2 | 2 | |
| b. COPIES | | | | | | | | | | | | | | | | | | |
| Draft | Reg | Final | | | | | | | | | | | | | | | | |
| 2 | 2 | | | | | | | | | | | | | | | | | |
| 16. REMARKS | | | | | | 15. TOTAL → 2 2 | | | | | | | | | | | | |
| 1. DATA ITEM NO. A002 | | 2. TITLE OF DATA ITEM WALK THROUGH SURVEY REPORT | | | | 3. SUBTITLE | | | | | | | | | | | | |
| 4. AUTHORITY (Data Acquisition Document No.) | | | | 5. CONTRACT REFERENCE SOW TASK (3) | | 6. REQUIRING OFFICE CODE 1240 | | | | | | | | | | | | |
| 7. DD 250 REQ DD | | 9. DIST STATEMENT REQUIRED | | 10. FREQUENCY ASREQ | | 12. DATE OF FIRST SUBMISSION | | 14. DISTRIBUTION | | | | | | | | | | |
| 8. APP CODE N/A | | | | 11. AS OF DATE | | 13. DATE OF SUBSEQUENT SUBMISSION | | a. ADDRESSEE <table border="1"> <tr> <th colspan="3">b. COPIES</th> </tr> <tr> <th>Draft</th> <th>Reg</th> <th>Final</th> </tr> <tr> <td>2</td> <td>2</td> <td></td> </tr> </table> | | b. COPIES | | | Draft | Reg | Final | 2 | 2 | |
| b. COPIES | | | | | | | | | | | | | | | | | | |
| Draft | Reg | Final | | | | | | | | | | | | | | | | |
| 2 | 2 | | | | | | | | | | | | | | | | | |
| 16. REMARKS | | | | | | 15. TOTAL → 2 2 | | | | | | | | | | | | |
| 1. DATA ITEM NO. A003 | | 2. TITLE OF DATA ITEM ERGONOMIC JOB TASK ANALYSES | | | | 3. SUBTITLE | | | | | | | | | | | | |
| 4. AUTHORITY (Data Acquisition Document No.) | | | | 5. CONTRACT REFERENCE SOW TASK (4) | | 6. REQUIRING OFFICE CODE 1240 | | | | | | | | | | | | |
| 7. DD 250 REQ DD | | 9. DIST STATEMENT REQUIRED | | 10. FREQUENCY ASREQ | | 12. DATE OF FIRST SUBMISSION | | 14. DISTRIBUTION | | | | | | | | | | |
| 8. APP CODE N/A | | | | 11. AS OF DATE | | 13. DATE OF SUBSEQUENT SUBMISSION | | a. ADDRESSEE <table border="1"> <tr> <th colspan="3">b. COPIES</th> </tr> <tr> <th>Draft</th> <th>Reg</th> <th>Final</th> </tr> <tr> <td>2</td> <td>2</td> <td></td> </tr> </table> | | b. COPIES | | | Draft | Reg | Final | 2 | 2 | |
| b. COPIES | | | | | | | | | | | | | | | | | | |
| Draft | Reg | Final | | | | | | | | | | | | | | | | |
| 2 | 2 | | | | | | | | | | | | | | | | | |
| 16. REMARKS TWENTY-FIVE OPERATIONS WILL BE EVALUATED, TWENTY-FIVE REPORTS WILL BE PROVIDED. | | | | | | 15. TOTAL → 2 2 | | | | | | | | | | | | |
| 1. DATA ITEM NO. A004 | | 2. TITLE OF DATA ITEM RECORDS OF TRAINING | | | | 3. SUBTITLE | | | | | | | | | | | | |
| 4. AUTHORITY (Data Acquisition Document No.) | | | | 5. CONTRACT REFERENCE SOW TASK (6) | | 6. REQUIRING OFFICE CODE 1240 | | | | | | | | | | | | |
| 7. DD 250 REQ DD | | 9. DIST STATEMENT REQUIRED | | 10. FREQUENCY ASREQ | | 12. DATE OF FIRST SUBMISSION | | 14. DISTRIBUTION | | | | | | | | | | |
| 8. APP CODE N/A | | | | 11. AS OF DATE | | 13. DATE OF SUBSEQUENT SUBMISSION | | a. ADDRESSEE <table border="1"> <tr> <th colspan="3">b. COPIES</th> </tr> <tr> <th>Draft</th> <th>Reg</th> <th>Final</th> </tr> <tr> <td>2</td> <td>2</td> <td></td> </tr> </table> | | b. COPIES | | | Draft | Reg | Final | 2 | 2 | |
| b. COPIES | | | | | | | | | | | | | | | | | | |
| Draft | Reg | Final | | | | | | | | | | | | | | | | |
| 2 | 2 | | | | | | | | | | | | | | | | | |
| 16. REMARKS RECORD OF TRAINING MUST BE PROVIDED 30 DAYS AFTER TRAINING IS PROVIDED. | | | | | | 15. TOTAL → 2 2 | | | | | | | | | | | | |
| G. PREPARED BY CODE 1240 | | | | H. DATE | | I. APPROVED BY | | J. DATE | | | | | | | | | | |

| |
|----------------------------------|
| 17. PRICE GROUP |
| 18. ESTIMATED TOTAL PRICE |

| |
|----------------------------------|
| 17. PRICE GROUP |
| 18. ESTIMATED TOTAL PRICE |

| |
|----------------------------------|
| 17. PRICE GROUP |
| 18. ESTIMATED TOTAL PRICE |

| |
|----------------------------------|
| 17. PRICE GROUP |
| 18. ESTIMATED TOTAL PRICE |

CONTRACT DATA REQUIREMENTS LIST

Form Approved
OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 440 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

| A. CONTRACT LINE ITEM NO. 0002, 0004, 0006, 0008, 0010x | | | | B. EXHIBIT A | | C. CATEGORY: TDP _____ TM- _____ OTHER _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--|-------|---|--|--|--|--|--|--------------|--|-----------|--|--|--|--|-------|-------|--|--|--|--|-----|-------|-----------|--|---|---|--|--|--|--|--|--|--|--|--|--|--|--------------------|--|---|---|--|
| D. SYSTEM / ITEM | | | | E. CONTRACT / PR NO. N00173-99-R-MS05 | | F. CONTRACTOR | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. DATA ITEM NO. A005 | | 2. TITLE OF DATA ITEM BACK INJURY PREVENTION TRAINING REPORT | | | | 3. SUBTITLE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4. AUTHORITY (Data Acquisition Document No.) | | | | 5. CONTRACT REFERENCE SOW TASK (7) | | 6. REQUIRING OFFICE CODE 1240 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7. DD 250 REQ DD | | 9. DIST STATEMENT REQUIRED | | 10. FREQUENCY ONE/R | | 12. DATE OF FIRST SUBMISSION | | 14. DISTRIBUTION | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8. APP CODE N/A | | | | 11. AS OF DATE | | 13. DATE OF SUBSEQUENT SUBMISSION | | <table border="1"> <tr> <th colspan="2">a. ADDRESSEE</th> <th colspan="3">b. COPIES</th> </tr> <tr> <th colspan="2"></th> <th>Draft</th> <th colspan="2">Final</th> </tr> <tr> <th colspan="2"></th> <th></th> <th>Reg</th> <th>Repro</th> </tr> <tr> <td colspan="2">CODE 1240</td> <td>2</td> <td>2</td> <td></td> </tr> <tr> <td colspan="2"></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="2"></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="2">15. TOTAL →</td> <td>2</td> <td>2</td> <td></td> </tr> </table> | | a. ADDRESSEE | | b. COPIES | | | | | Draft | Final | | | | | Reg | Repro | CODE 1240 | | 2 | 2 | | | | | | | | | | | | 15. TOTAL → | | 2 | 2 | |
| a. ADDRESSEE | | b. COPIES | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Draft | Final | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | Reg | Repro | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CODE 1240 | | 2 | 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15. TOTAL → | | 2 | 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 16. REMARKS REQUIREMENTS AS STATED BY OPNAVINST 5100.23E, CHAPTER 23 MUST BE INCLUDED. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. DATA ITEM NO. A006 | | 2. TITLE OF DATA ITEM NEWS LETTER | | | | 3. SUBTITLE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4. AUTHORITY (Data Acquisition Document No.) | | | | 5. CONTRACT REFERENCE SOW TASK (9A) | | 6. REQUIRING OFFICE CODE 1240 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7. DD 250 REQ DD | | 9. DIST STATEMENT REQUIRED | | 10. FREQUENCY QRTLY | | 12. DATE OF FIRST SUBMISSION 90DAC | | 14. DISTRIBUTION | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8. APP CODE N/A | | | | 11. AS OF DATE | | 13. DATE OF SUBSEQUENT SUBMISSION | | <table border="1"> <tr> <th colspan="2">a. ADDRESSEE</th> <th colspan="3">b. COPIES</th> </tr> <tr> <th colspan="2"></th> <th>Draft</th> <th colspan="2">Final</th> </tr> <tr> <th colspan="2"></th> <th></th> <th>Reg</th> <th>Repro</th> </tr> <tr> <td colspan="2">CODE 1240</td> <td>2</td> <td>2</td> <td></td> </tr> <tr> <td colspan="2"></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="2"></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="2">15. TOTAL →</td> <td>2</td> <td>2</td> <td></td> </tr> </table> | | a. ADDRESSEE | | b. COPIES | | | | | Draft | Final | | | | | Reg | Repro | CODE 1240 | | 2 | 2 | | | | | | | | | | | | 15. TOTAL → | | 2 | 2 | |
| a. ADDRESSEE | | b. COPIES | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Draft | Final | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | Reg | Repro | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CODE 1240 | | 2 | 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15. TOTAL → | | 2 | 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 16. REMARKS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. DATA ITEM NO. A007 | | 2. TITLE OF DATA ITEM QUARTERLY STATUS REPORT | | | | 3. SUBTITLE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4. AUTHORITY (Data Acquisition Document No.) | | | | 5. CONTRACT REFERENCE SOW TASK (13) | | 6. REQUIRING OFFICE CODE 1240 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7. DD 250 REQ DD | | 9. DIST STATEMENT REQUIRED | | 10. FREQUENCY QRTLY | | 12. DATE OF FIRST SUBMISSION 90DAC | | 14. DISTRIBUTION | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8. APP CODE N/A | | | | 11. AS OF DATE | | 13. DATE OF SUBSEQUENT SUBMISSION | | <table border="1"> <tr> <th colspan="2">a. ADDRESSEE</th> <th colspan="3">b. COPIES</th> </tr> <tr> <th colspan="2"></th> <th>Draft</th> <th colspan="2">Final</th> </tr> <tr> <th colspan="2"></th> <th></th> <th>Reg</th> <th>Repro</th> </tr> <tr> <td colspan="2">CODE 1240</td> <td>2</td> <td>2</td> <td></td> </tr> <tr> <td colspan="2"></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="2"></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="2">15. TOTAL →</td> <td>2</td> <td>2</td> <td></td> </tr> </table> | | a. ADDRESSEE | | b. COPIES | | | | | Draft | Final | | | | | Reg | Repro | CODE 1240 | | 2 | 2 | | | | | | | | | | | | 15. TOTAL → | | 2 | 2 | |
| a. ADDRESSEE | | b. COPIES | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Draft | Final | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | Reg | Repro | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CODE 1240 | | 2 | 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15. TOTAL → | | 2 | 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 16. REMARKS LAST REPORT WILL BE END OF CONTRACT REPORT. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. DATA ITEM NO. A008 | | 2. TITLE OF DATA ITEM EXECUTIVE SUMMARY | | | | 3. SUBTITLE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4. AUTHORITY (Data Acquisition Document No.) | | | | 5. CONTRACT REFERENCE SOW TASK (13) | | 6. REQUIRING OFFICE CODE 1240 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7. DD 250 REQ DD | | 9. DIST STATEMENT REQUIRED | | 10. FREQUENCY ONE/R | | 12. DATE OF FIRST SUBMISSION | | 14. DISTRIBUTION | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8. APP CODE N/A | | | | 11. AS OF DATE | | 13. DATE OF SUBSEQUENT SUBMISSION | | <table border="1"> <tr> <th colspan="2">a. ADDRESSEE</th> <th colspan="3">b. COPIES</th> </tr> <tr> <th colspan="2"></th> <th>Draft</th> <th colspan="2">Final</th> </tr> <tr> <th colspan="2"></th> <th></th> <th>Reg</th> <th>Repro</th> </tr> <tr> <td colspan="2">CODE 1240</td> <td>2</td> <td>2</td> <td></td> </tr> <tr> <td colspan="2"></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="2"></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="2">15. TOTAL →</td> <td>2</td> <td>2</td> <td></td> </tr> </table> | | a. ADDRESSEE | | b. COPIES | | | | | Draft | Final | | | | | Reg | Repro | CODE 1240 | | 2 | 2 | | | | | | | | | | | | 15. TOTAL → | | 2 | 2 | |
| a. ADDRESSEE | | b. COPIES | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Draft | Final | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | Reg | Repro | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CODE 1240 | | 2 | 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15. TOTAL → | | 2 | 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 16. REMARKS THE EXECUTIVE SUMMARY MUST BE PROVIDED AT THE END OF EACH CONTRACT YEAR. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| G. PREPARED BY CODE 1240 | | | | H. DATE | | I. APPROVED BY | | J. DATE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| |
|----------------------------------|
| 17. PRICE GROUP |
| 18. ESTIMATED TOTAL PRICE |

| |
|----------------------------------|
| 17. PRICE GROUP |
| 18. ESTIMATED TOTAL PRICE |

| |
|----------------------------------|
| 17. PRICE GROUP |
| 18. ESTIMATED TOTAL PRICE |

| |
|----------------------------------|
| 17. PRICE GROUP |
| 18. ESTIMATED TOTAL PRICE |

CONTRACT DATA REQUIREMENTS LIST

(2 Data Items)

Form Approved
OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 220 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

| | | | | | | | |
|---|--|---|--|--|------------------|---|--|
| A. CONTRACT LINE ITEM NO. 0002, 0004, 0006, 0008, 0010 | | B. EXHIBIT A | | C. CATEGORY: TDP _____ TM- _____ OTHER _____ | | | |
| D. SYSTEM / ITEM | | E. CONTRACT / PR NO. N00173-99-R-MS05 | | F. CONTRACTOR | | | |
| 1. DATA ITEM NO. A009 | 2. TITLE OF DATA ITEM EFFECTIVENESS OF PREVIOUS EJTA's | | | 3. SUBTITLE | | | |
| 4. AUTHORITY (Data Acquisition Document No.) | | 5. CONTRACT REFERENCE SOW TASK (8) | | 6. REQUIRING OFFICE CODE 1240 | | | |
| 7. DD 250 REQ DD | 9. DIST STATEMENT REQUIRED | 10. FREQUENCY ASREQ | 12. DATE OF FIRST SUBMISSION | 14. DISTRIBUTION | | | |
| 8. APP CODE | | 11. AS OF DATE | 13. DATE OF SUBSEQUENT SUBMISSION | a. ADDRESSEE | b. COPIES | | |
| 16. REMARKS PROVIDE A WRITTEN REPORT AFTER CONSULTATIONS WITH PREVIOUS YEAR'S EJTA EMPLOYEES AND THEIR SUPERVISOR EVALUATING THE EFFECTIVENESS OF THE WORK PREFORMED IN THESE AREAS AND MAKE RECOMMENDATIONS FOR ADDITIONAL TRAINING OR OTHER ACTIONS. TEN FOLLOW UP CONSULTATIONS MUST BE PERFORMED AND TEN REPORTS MUST BE PROVIDED FOR EACH CONSULTATION. | | | | 15. TOTAL → | 2 | 2 | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | 1. DATA ITEM NO. A010 | | | |
| 4. AUTHORITY (Data Acquisition Document No.) | | 5. CONTRACT REFERENCE SOW TASK (15) | | 6. REQUIRING OFFICE CODE 1240 | | | |
| 7. DD 250 REQ NO | 9. DIST STATEMENT REQUIRED | 10. FREQUENCY ONE/R | 12. DATE OF FIRST SUBMISSION | 14. DISTRIBUTION | | | |
| 8. APP CODE N/A | | 11. AS OF DATE | 13. DATE OF SUBSEQUENT SUBMISSION | a. ADDRESSEE | b. COPIES | | |
| 16. REMARKS | | | | 15. TOTAL → | 1 | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| G. PREPARED BY CODE 1240 | | H. DATE | I. APPROVED BY | | J. DATE | | |

| |
|----------------------------------|
| 17. PRICE GROUP |
| 18. ESTIMATED TOTAL PRICE |

| |
|----------------------------------|
| 17. PRICE GROUP |
| 18. ESTIMATED TOTAL PRICE |